

**LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS**

REGULAR MEETING

January 23, 2023 6:00 PM

AGENDA

- 1. Call to Order by President Villone.** Proof of Publication.
- 2. Prayer and Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** January 9, 2023 Regular Meeting
- 4. Audience Participation: Any item on the agenda.**

5. CONSENT AGENDA

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

- a. Department Reports for the month of December for Community Development, Fleet Maintenance, Facility Maintenance (November and December), Public Works, and Public Safety.
- b. Check Register of January 13, 2023, in the amount of \$520,507.33

6. EXECUTIVE SESSION

- a. Personnel matter.

7. PRESIDENT VILLONE

- a. Accept a motion to enact Ordinance 2023-01, the 2023 Omnibus ICC Code Update, amending the Code of Lower Allen Township at Chapter 70, Building Construction and Safety Standards, Chapter 103, Fire Prevention, and Chapter 162, Property Maintenance for the purpose of updating code editions and administrative matters.
- b. Accept a motion to adopt Resolution 2023-05 adopting a table of technical and procedural regulations necessary for local agency administration and enforcement of the Pennsylvania Uniform Construction Code authorized by Lower Allen Township Code Chapter 70, Building Construction and Safety Standards, and the Pennsylvania Construction Code Act.
- c. Accept a motion to adopt Resolution 2023-R-06, commending and honoring Marshall F. Quartmon, Laborer in the Parks Division of the Public Works Department, for 26.5 years of service with the Township.
- d. Accept motion to adopt Resolution 2023-R-03 appointing Tyler Rotelle to a full-time EMT/PSO hybrid position, effective Tuesday, January 24, 2023.
- e. Accept motion to adopt Resolution 2023-R-04 appointing Ben Schearer to a full-time paramedic position, effective Monday, February 13, 2023.
- f. Accept a motion to accept the resignation of EMT Joseph Peters effective January 29th, 2023.

8. Any business pertinent to the Township. Discussions will be limited to ten (10) minutes per person.

9. PUBLIC SAFETY DIRECTOR

- a. Discussion and possible action: Permission to advertise for the hiring of a full-time EMT for the vacancy resulting from the resignation of Joseph Peters (agenda item 7f).

10. PUBLIC WORKS DIRECTOR

- a. Discussion and possible action: Adoption of the Preparedness, Prevention, and Contingency (PPC) Plan for the Public Works Facility.
- b. Discussion and possible action: Authorize staff to prepare and solicit bids for the United Methodist Home for Children Bioretention Retrofit Project and the Bethany Village West Bioretention Retrofit Project.

11. COMMUNITY AND ECONOMIC DEVELOPMENT

- a. Discussion and possible action: LD Plan #2022-09 – Cloud 10 Carwash.
- b. Possible action: Approve waiver from Section 192-30. A to submit a preliminary plan.
- c. Possible action: Approve waiver from Section 192-58. A.10 to require planting islands be designed to collect stormwater runoff.
- d. Possible action: Approve LD 2022-09 Cloud 10 Carwash with the following eight (8) conditions:
 - 1. Obtain Highway Occupancy Permits for the work within Gettysburg Road for access and drainage.
 - 2. Provide an approved planning module, exemption request or notice that a planning module is not required.
 - 3. Certification needs to be completed prior to recording.
 - 4. Provide financial security, construction cost estimate and financial security agreement.
 - 5. Easement and Access, Use and Maintenance Agreement needs to be provided showing shared access drive, parking spaces serving the adjacent property, utilities serving the adjacent property and new dumpster enclosure to be serviced from Zimmerman Drive.
 - 6. Cumberland County Conservation District approval and provide E&S/NPDES permit approval.
 - 7. Provide signed Stormwater Operation and Maintenance agreement and plan.
 - 8. Post-construction maintenance and monitoring inspections.

12. MANAGER

- a. Discussion and possible action: Approval of Firefighter tax credits for tax year 2022.
- b. Discussion and possible action: Installation of a Daikin 2.5-ton split air conditioning system for the server room to replace the current system which has failed. The new system will cost \$8,521 and is not included in the 2023 budget.

13. COMMISSIONERS' REPORTS

14. Adjourn.